**Add question-and-answer pairs manually**

1. Go to “Edit Knowledge base” menu and click on ‘+’ button to add.

A screenshot of a computer

Description automatically generated

A computer screen shot of a box

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1. Fill **Question** and **Answer** section and click on “Done”. Click on “Save” button to save changes.

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Description automatically generated

A computer screen with a computer screen

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Description automatically generated

1. You can add alternate question.

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